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The Advocate
Baton Rouge, Louisiana

PUBLIC NOTICE

INVITATION FOR PROFESSIONAL ENGINEERING SERVICES

The City of Baton Rouge and Parish of East Baton Rouge invites qualified engineering firms to submit a Statement of Qualifications for the following project:

**Jefferson Hwy @ Corporate
Intersection Improvements
Project No. 20-CP-HC-0034
R F Q No. 20-ES-DTD-011
Estimated Project Cost: \$1,600,000
Engineering Fee to Be Negotiated**

Due to the on-going COVID-19 response, Statements of Qualifications for this project shall be submitted on a USB Drive, not paper copies. The selection meeting will be held via (Web access).

Statements of Qualifications shall be prepared as pdf files on City-Parish Standard Form CPES (DATED: REV. 03/12/20). Interested firms should register and download an electronic copy of the official Request for Qualifications (RFQ) package from the City-Parish Web Site **www.brprojects.com**. Those firms that have obtained the official RFQ package for this project from the web site will receive notice of changes in RFQ Addenda and information issued by the City-Parish Engineer and Surveyor Selection Board. The firm selected for this project will be required to execute the City-Parish's standard contract for Engineering Services. Any questions or problems related to the download of the RFQ package should be directed by email to Mr. Thomas A. Stephens, P.E., via email to tstephens@brla.gov

ONE USB drive with a pdf file of the Statement of Qualifications (Standard Form CPES) shall be delivered to the Chief Design and Construction Engineer, Public Works and Planning Center 1100 Laurel Street, Baton Rouge, Louisiana 70802. Those submitting responses to more than one RFQ may place them on one USB with a transmittal that clearly lists the USB contents. Responses for this project will be accepted until **4:00 PM, Local Time, June 25, 2020**.

Statements of Qualifications that have not been received by the above aforementioned date and time will be rejected. Additionally, failure to submit all of the information on Standard Form CPES (DATED: REV. 03/12/20) shall be considered non-responsive and may result in the Qualification Statement being rejected.

Engineering and Land Surveying firms must be registered with the Louisiana State Board of Registration for Professional Engineers and Land Surveyors, in accordance with LA RS 37:689. A copy of the current Certificate(s) of Registration for the firms shall be attached to each Statement of Qualifications (Standard Form CPES). Failure to be registered in good standing with the aforementioned Board will result in the Qualification Statement being rejected.

Responding firms are advised that the City of Baton Rouge and Parish of East Baton Rouge is an Equal Opportunity Employer. Firms are encouraged to include participation by minority, women, and/or veteran owned (MBE, WBE, VOB) enterprises as suppliers or sub-consultants.

The members of the Engineer and Surveyor Selection Board request that all consultants, sub-consultants, contractors, vendors or others involved with this project not contact any Board Member concerning this project during the selection process period, which shall extend from the date of this notice until a selection

is made.

The members of the Engineer and Surveyor Selection Board request that the firms name their pdf files in a common format, **PrimeName ProjectNameFirstWord.pdf** to assist in their review process. For example, “Acme Engineers Jefferson.pdf”.

The members of the Engineer and Surveyor Selection Board also request that the firms submit revised Form CPES (DATED REV. 03/12/20) only, unless otherwise stated or required by the instructions. All un-authorized attachments or embellishments may be removed and discarded prior to distribution of statements to the Board Members.

Responses to this RFQ will be collected, compiled, and delivered to Board members on or before July 2, 2020 so that they may review them and prepare for the selection meeting. The Selection Board will meet via the webinar conferencing tool on **July 9, 2020 at 4:00 PM** to select a firm, and two alternates, for the services advertised herein. If accessing by computer, the meeting can be accessed at <https://global.gotowebinar.com/ojoin/3619429958222536205> or by phone at (Toll Free) 1-866-952-8437 or 1-213-929-4221 Access Code 839-037-311.

The City-Parish Engineer and Surveyor Selection Board reserves the right to reject all of the submittals in response to this Request for Qualifications.

**CITY OF BATON ROUGE AND
PARISH OF EAST BATON ROUGE**

**SHARON WESTON BROOME
MAYOR-PRESIDENT**

**FRED E. RAIFORD
DIRECTOR OF
TRANSPORTATION AND DRAINAGE**