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**The Advocate**  
**Baton Rouge, Louisiana**

**PUBLIC NOTICE**

**INVITATION FOR PROFESSIONAL ENGINEERING SERVICES**

The City of Baton Rouge and Parish of East Baton Rouge invites qualified engineering firms to submit a Statement of Qualifications for the following project:

**Baton Rouge Metropolitan Airport**  
**North Airpark Development Road**  
**Utility Corridor**  
**Project No. To Be Determined**  
**R F Q No. 20-ES-DTD-008**  
**Engineering Fee to Be Negotiated**

Due to the on-going COVID-19 response, Statements of Qualifications for this project shall be submitted on USB Drive, not paper copies. The selection meeting will be held via (Web access).

Statements of Qualifications shall be prepared as pdf files on City-Parish Standard Form CPES (DATED: REV. 03/12/20). Interested firms should register and download an electronic copy of the official Request for Qualifications (RFQ) package from the City-Parish Web Site **www.brprojects.com**. Those firms that have obtained the official RFQ package for this project from the web site will receive notice of changes in RFQ Addenda and information issued by the City-Parish Engineer and Surveyor Selection Board. The firm selected for this project will be required to execute the City-Parish's standard contract for Engineering Services. Any questions or problems related to the download of the RFQ package should be directed by email to Mr. Thomas A. Stephens, P.E., via email to [tstephens@brla.gov](mailto:tstephens@brla.gov)

Nine USB drives with pdf files of the Statement of Qualifications (Standard Form CPES) shall be delivered to the Chief Design and Construction Engineer, Public Works and Planning Center 1100 Laurel Street, Baton Rouge, Louisiana 70802. Statements of Qualifications for this project will be accepted until **4:00 PM, Local Time, May 7, 2020**.

Statements of Qualifications that have not been received by the above aforementioned date and time will be rejected. Additionally, failure to submit all of the information on Standard Form CPES (DATED: REV. 03/12/20) shall be considered non-responsive and may result in the Qualification Statement being rejected.

Engineering and Land Surveying firms must be registered with the Louisiana State Board of Registration for Professional Engineers and Land Surveyors, in accordance with LA RS 37:689. A copy of the current Certificate(s) of Registration shall be attached to each Statement of Qualifications (Standard Form CPES). Failure to be registered in good standing with the aforementioned Board will result in the Qualification Statement being rejected.

Disadvantaged Business Enterprises (DBE's), as defined in 49 CFR Part 26, shall have the maximum opportunity to participate in the performance of contracts with airports that receive federal funds. BTR has established a DBE program in accordance with these regulations. While BTR has not established a DBE goal for this solicitation, BTR encourages the use of DBE's certified under the Louisiana Unified Certification Program. Additionally, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, the Airport hereby notifies all submitters that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit a response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The members of the Engineer and Surveyor Selection Board request that all consultants, sub-consultants, contractors, vendors or others involved with this project not contact any Board Member concerning this project during the selection process period, which shall extend from the date of this notice until a selection is made.

The members of the Engineer and Surveyor Selection Board also request that the firms submit revised Form CPES (DATED REV. 03/12/20) only, unless otherwise stated or required by the instructions. All un-authorized attachments or embellishments may be removed and discarded prior to distribution of statements to the Board Members.

Responses to this RFQ will be collected, compiled, and delivered to Board members on or before May 15, 2020 so that they may review them and prepare for the selection meeting. The Selection Board will meet via the Microsoft Skype Conferencing tool on **May 21, 2020 at 4:00 PM** to select a firm, and two alternates, for the services advertised herein. If accessing by computer, software can be obtained at [www.skype.com](http://www.skype.com) for conference ID No. 724543455. The meeting can also be accessed by phone at the following numbers: (225)614-9292,,724543455# or (888)256-7209,,724543455# or (855)549-6718,,724543455#.

The City-Parish Engineer and Surveyor Selection Board reserves the right to reject all of the submittals in response to this Request for Qualifications.

**CITY OF BATON ROUGE AND  
PARISH OF EAST BATON ROUGE**

**SHARON WESTON BROOME  
MAYOR-PRESIDENT**

**MIKE EDWARDS  
DIRECTOR OF AVIATION  
BATON ROUGE METROPOLITAN AIRPORT**