

To be published one time
Legal – January 24, 2020

The Advocate
Baton Rouge, Louisiana

**PUBLIC NOTICE
FOR
ARCHITECTURAL SERVICES**

The City of Baton Rouge/Parish of East Baton Rouge is seeking Statements of Qualifications (SOQ) from qualified Architectural Firms interested in providing complete architectural services for the following project:

**BATON ROUGE ENVIRONMENTAL SERVICES FACILITY
BATON ROUGE, LA**

**PROJECT NO. 20-ASD-CP-1158
R. F. Q. NO. 20-DP-DES-002**

TOTAL ESTIMATED CONSTRUCTION COST: \$5,000,000

Statements of Qualifications shall only be submitted on City-Parish Standard Form CPDP (DATED: REV. 06/07/06). Interested firms shall register and download an electronic copy of the official Request for Qualifications (RFQ) package from the City-Parish Web Site www.brprojects.com. Only those firms that have obtained the official RFQ package for this project from the web site will be considered by the City-Parish Design Planning Selection Board. Additionally, the firm selected for this project will be required to execute the City-Parish's standard contract for Architectural Services. Any questions or problems related to the download of the RFQ package should be directed by email to Mr. Thomas A Stephens, P.E., Chief Design and Construction Engineer at tstephens@brla.gov

The original and nine (9) copies of the Statement of Qualifications (Standard Form CPDP, dated 06/07/06) shall be delivered to Mr. Thomas A. Stephens, P.E., Chief Design and Construction Engineer, Department of Transportation and Drainage, 1100 Laurel Street, Baton Rouge, Louisiana 70802. Sub-consultants and associates may use Standard Form CPDP-Sub-consultant/Associate (dated Rev. 06/07/06). Statements of Qualifications for this project will be accepted until **4:00 P.M., Local Time, Friday, February 14, 2020**. Statements of Qualifications that have not been received by the aforementioned date and time will be rejected. Additionally, failure to submit all of the information on Standard Form CPDP (dated 06/07/06) shall be considered non-responsive and may result in the Qualification Statement being rejected.

The City of Baton Rouge and Parish of East Baton Rouge is an Equal Opportunity Employer. All respondents are encouraged to utilize minority participation to the extent

possible through the use of small, disadvantaged, and women-owned businesses as suppliers or sub-consultants.

Members of the Design and Planning Selection Board request that all consultants, sub-consultants, contractors, vendors or others involved with this project not contact any board member concerning this project during the selection process period which begins on the day of this notice and ends with the completion of the Selection Meeting.

Members of the Design and Planning Selection Board request that Consultants submit Form CPDP only. Unless otherwise stated or required by the instructions, all other attachments or embellishments will be removed from all submittals prior to presentation to the Board Members. It is also requested that Form CPDP not be bound in a booklet, but be stapled.

The Selection Board will hold an Information Meeting to distribute Statements of Qualifications, score sheets and information on the project to the Board Members on Wednesday, February 19, 2020, at 5:00 P.M., in room 133 of the Public Works and Planning Building, 1100 Laurel Street, Baton Rouge, Louisiana. The Selection Board will meet on **Thursday, February 27, 2020 at 5:00 P.M.** at the aforementioned location to select a consultant for the services advertised herein. Both of the aforementioned meetings are open to the Public and representatives from all interested firms. In accordance with the Americans with Disabilities Act, if you need special assistance, please call Melissa Glascock @ (225) 389-3186, describing the assistance that is necessary.

The City-Parish Design and Planning Selection Board reserves the right to reject all of the submittals in response to this Request for Qualifications.

**CITY OF BATON ROUGE AND PARISH OF
EAST BATON ROUGE**

**SHARON WESTON BROOME
MAYOR-PRESIDENT**

**DEPARTMENT OF ENVIRONMENTAL
SERVICES
USER AGENCY**